



Hialeah Housing Authority

HIALEAH HOUSING AUTHORITY



EXECUTIVE OFFICE

75 EAST 6TH STREET, HIALEAH, FL 33010
PH: 305-888-9744 – FAX: 305-887-8738
TTY: 1.800.877.8339 • SPANISH: 1.800.845.6136

MAIDA GUTIERREZ, CHAIRPERSON
MARIO DIAZ, VICE-CHAIRMAN
FARA ALVAREZ, COMMISSIONER
BARBARA HERNANDEZ, COMMISSIONER
JUAN JUNCO, COMMISSIONER

JULIO PONCE
EXECUTIVE DIRECTOR

MEMORANDUM

August 17, 2020

Please know that the Housing Authority is taking the necessary steps to ensure the safety and health of the residents, staff, partners and others in the community. We are following the Centers for Disease Control and Prevention (CDC) closely to make sure our Housing Authority is being proactive and ensuring the safety to all in our community.

The HHA offices are currently open to the Public by Appointment ONLY. The staff at HHA will continue working to better serve our community in a restructured and safe working environment. Please call our offices via phone or email to make your appointment. The HHA main telephone number is: (305) 888-9744. We have also created an email address for any COVID-19 related questions and concerns, or simply if you need to reach us. Please email us at: covid-19hhaofficeclosure@hialeahhousing.org. Please keep in mind that you may encounter response delays due to our temporary working schedules or/and assigned tasks. Our goal is to continue providing you with excellent customer service despite the current circumstances.

We implemented Social Distancing to adhere to the CDC recommendation of keeping employees 6 feet apart. We continued with disinfecting all our buildings three (3) times daily. We provided the necessary PPE equipment to all our staff.

All HHA and City lunchrooms remain temporarily closed until further Notice. We continued to serve our elderly community by delivering daily meals to 2259 registered participants through our State funded OAA & LSP programs. In addition, we are also distributing food to our families in need every Thursday. We have prepared care packages with masks, gloves and soap and delivered to each tenant.

We urge our staff to stay home if feeling Covid-19 related symptoms, and to report it to the Authority immediately.

Sincerely,

Julio Ponce

Executive Director



We are an equal opportunity housing provider. We do not discriminate on the basis of race, color, national origin, religion, sex, familial status or disability. This document is available in an alternate, accessible format upon request. Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity offered by the Hialeah Housing Authority should contact the Section 504 Coordinator.



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MEMORANDUM

17 de Agosto del 2020

La Autoridad de Vivienda está tomando las medidas necesarias para garantizar la seguridad y la salud de todos los residentes, el personal, los asociados y todas las personas de la comunidad. Continuamos siguiendo de cerca el Centro para el Control y la Prevención de Enfermedades (“CDC”) para asegurarnos de que nuestra Autoridad de Vivienda sea proactiva y garantice la seguridad de todos en nuestra comunidad.

Las oficinas de HHA están abiertas al público solamente con Citas programadas. El personal de HHA continuará trabajando para servir a nuestra comunidad en un ambiente de trabajo reestructurado y seguro. Favor de contactar a nuestras oficinas por teléfono o correo electrónico para obtener su cita. El número de teléfono principal de la Autoridad de Vivienda es: (305) 888-9744. También hemos creado una dirección de correo electrónico para cualquier pregunta o inquietud relacionada con COVID-19, o simplemente si necesita contactarnos. Envíenos un correo electrónico al: covid-19hhaofficeclosure@hialeahhousing.org. Tenga en cuenta que puede encontrar demoras en la respuesta debido a nuestros horarios de trabajo temporales o tareas asignadas. Nuestro objetivo es continuar proporcionándole un excelente servicio al cliente a pesar de las circunstancias actuales.

Implementamos el distanciamiento social para cumplir con la recomendación del CDC de mantener a los empleados a 6 pies de distancia. Continuamos desinfectando todos nuestros edificios tres (3) veces al día. Le hemos proporcionamos a todo nuestro personal todo el equipo de protección necesario.

Todos los comedores de HHA y de la ciudad permanecen temporalmente cerrados hasta nuevo aviso Continuamos sirviendo a nuestra comunidad de ancianos, entregando comidas diarias a 2259 participantes registrados a través de nuestros programas OAA y LSP financiados por el estado. Además, también estamos distribuyendo todos los jueves alimentos a familias. Hemos preparado paquetes de cuidado con máscaras, guantes, y jabón, los cuales han sido entregados a cada inquilino.

Pedimos a nuestro personal de quedarse en casa si siente síntomas relacionados con Covid-19 y a informarlo a la Autoridad de inmediato.

Sinceramente,

Julio Ponce
Director Ejecutivo



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